Patient Participation Group Meeting – 17th May 2023

Attending: Alan Bourne (Chair); Laura Gibson (Practice Manager); Angela Berry; Cliff Kendall; Christopher Trzcinski – Senior GP Partner (Dr T); Margaret Fieldhouse; Mary Pepper; Mark Benoit; Rosie Woodland; Daryl Pascall; Robert Quiney.

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| **Subject** | **Description** | **Raised by** | **Action by** |
| **Welcome &****apologies** | Alan welcomed the members and Carol Hill, Bryonie Mellor and Katy from the SurgeryApologies received from Barry James, Roy Isbell and Gail Massey |  |  |
| **Minutes from the last meeting** | Minutes from the last meeting (The AGM) on 13th March 2023 were approved with an amendment to include the Group’s lasting thanks to Ann Cook for her considerable work for the PPG over many yearsRobert confirmed that for the present he was happy to continue taking the Minutes | All | Robert |
| **Matters arising** | 1. PPG member recruitment – various means were discussed to achieve the vital need to attract younger, working members, including use of social media and advertising.
2. Robert felt this highlighted the PPG’s need to have modern communication skills for its roles in the community and to promote/support the work of the Surgery. 3.Telephone and Website - Laura reported that final agreement on the buyout of the contract was being discussed next week and the funds are there for the buy out, Laura will then meet with the new company and Roy and arrange the go-live date. The new website should be being rolled out next month by the current IT company HISS and details hopefully close.
3. The Dementia Awareness Event – was successful and well attended
4. Additional use of the Chapel was discussed, a response is due from Age Concern
5. Resilience Report – Dr T and Laura reported that the Practice has received a most encouraging Report with positive feedback. A number of suggestions are being followed up, including a Plan for the future, a Handbook for the Staff and regarding the Buildings and available space. The Surgery Team were congratulated.
 |  | All AllLaura and RoyAlan and Angela Dr T and Laura |
| **Locality PPG update** | Alan reported that Extended access is enhanced - phone number – 01530 566550Laura Norton had outlined the team structure at the PCN, and had indicated they hadreceived additional monies for staff and the team were looking at what additional posts could be created to enhance services available across the PCN practices. |  | Alan |
| **Other Agenda items** | 1. Social Prescriber’s Report - Bryonie Mellor of NHS Leicestershire presented her interesting and detailed Report, it raised a good discussion and she answered a range of questions. Her summary of her Report as attached.
2. The Menopause Awareness Event attended by 30+ with refreshments and a Q&A session had been a success – The Surgery Staff were thanked for their help.
3. A Lung Cancer event is being held on 20th June from 10 am to 2 pm in Morrison’s

Car Park Coalville. North West Leicestershire apparently has the highest UK incidence |  | Bryonie |

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| **Practice update** | 1. Covid Vaccines

Laura reported on the sudden problems with supplies of vaccines for the over 75s, after her strong complaints she had received a written apology. Alan had also been appalled and taken up the matter through his contacts.1. S106 development money from Jelsons and Hinkley and Bosworth Council is being investigated. David Sprason of Markfield PC may have information.
2. PPG Meetings – To increase liaison with the Practice the Meeting welcomed the suggestion by Dr T and Laura for a rolling rota of attendance by the Partners. This would be facilitated by a change in the Agenda order with relevant questions and

discussion points. |  | Laura and AlanLauraDr T and Laura All |
| **AOB** | Over Prescribing of MedicinesThis problem was discussed with the need for patients to take responsibility for ensuring that they only request the quantities of medicines that they require. Markstressed the need for the those collecting medicines to check the number of items “inthe bag”. Efforts had been made in the past, Alan and Mark to revisit the problem in discussion with the Surgery, and consider the best ways to spread information |  | AllAlan and Mark |
| **Next meeting** | Thursday 20th July at 1.00 pm |  |  |

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| **Date** | **Time** | **Location** |
| Suggesting – Thurs 21st Sept 23 | 1pm | Provisionally booked with Angela |
| Suggesting – Wed 22nd Nov | 1pm | Provisionally booked with Angela |